



The Kaieteur Institute For Knowledge Management



e-KNOWLEDGE BASED INNOVATION SEMINAR

REGISTRATION INFORMATION

- ◆ **Dates** : The seminar is usually held Monthly
(see Posted dates announcing upcoming events or contact us).
- ◆ **Times** : 8:30 am - 4:30 pm
(Registration on day one, is from 8:00 am - 8:30 am)
- ◆ **Location** : Toronto
- ◆ **Venue** : Location details and map will be forwarded upon registration
(Note: On-site seminars and overseas engagements are available by special arrangement)
- ◆ **Registration Fee** :

Canadian -: \$ 300. 00 plus 7 % GST = **\$ 321.00**

US -: **approx \$ 245. 00** including 7 % GST (per prevailing exchange rate)
(Group Discounts Available. Ask.)

- ◆ **Payments** : Payment must be received prior to attending the seminar.
Payments can be by Cheque, Cash, or American Express Credit Card
Cheques should be made payable to :-
The Kaieteur Institute For Knowledge Management

Note:/ VISA and Mastercard payments can be completed via our Knowledge Agency at Knexa.com . See below for these processing details.

Procedures For **Mastercard & Visa** credit card processing :-.

An alternate Registration processing route to join the seminar, is go through our **Knowledge Agency** set up at Knexa.com

Some attendees to previous seminars have used this channel, and it worked fine for them. (I am also on the Advisory Board for Knexa so it's a trusted relationship).

The procedures for doing this is as follows :-

- 1) Please go to www.knexa.com
- 2) Before you make a purchase on Knexa, you must be a 'Registered User', please click on 'Register' that is located on the bottom line of the home page.
- 3) Take a moment to Register (you will need to enter your credit card information)
- 4) After you have registered, go back to the home page, www.knexa.com
- 5) Click on 'Explore Knexas Knowledge Communities'
- 6) Click on 'Kaieteur Institute For KM'
- 7) In the 'Featured Items' Section (the scrolling list) you will see 'The

- E-knowledge Based Innovation Seminar+Date+2001'
-Click on this
- 8) This will take you to a detailed description page...scroll to the end of this page and click on 'BUY NOW'
 - 9) You will be asked for your Username and Password.
 - 10)The purchase is now complete, you will download a voucher, please take a moment to fill this in. The last step is to either email or fax the voucher to the Kaieteur Institute For KM.

FYI Our Contact at Knexa.com is :
Ravinder Mlait
Trading Relationship Agent
Knexa.com Enterprises Inc.
email: Ravinder.Mlait@knexa.com
Knexa Global: www.knexa.com
Ph: (604) 682-8485
Fax: (604) 682-7576
Pgr: (604) 686-3387
Toll Free in North America 1-877-330-0338

- ◆ **Fees Include :**
Attendance at the seminar, handbook, lunch and refreshments
- ◆ **Transfers & Substitutions :**
If you have pre-registered and are unable to attend, your fee can be applied to the next running of the course, or someone else from your company may be sent as a substitute.
- ◆ **Accommodation :**
Upon request, we will be happy to forward a short-list of recommended nearby Hotels
- ◆ **Cancellation & No Shows :**
Attendance can be cancelled up to 10 days before the seminar via written notice.
No-shows are still charged the full registration fee.
- ◆ **How To Register :**
 - By Telephone** : 416-651-1837
 - By Fax** : 416-651-2108 (*complete registration form below and Fax back*)
 - By E-Mail** : info@kikm.org
 - By Mail** : The Kaieteur Institute For Knowledge Management
67 Alberta Avenue
Toronto, Ontario.
M6H-2R7



REGISTRATION FORM

KNOWLEDGE BASED INNOVATION SEMINAR

City: _____ Dates: _____

Name : _____

Title : _____

Organization : _____

Address : _____

Tel : _____

Fax : _____

E-Mail : _____

My Cheque For \$ _____ is Enclosed. (\$ + GST)
(GST#873396162)

Charge My American Express Credit Card : \$ _____

Name On The Card : _____

Card # : _____

Expiry Date : _____

Authorized Amount :

Signature : _____

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